

(*) INDICATES REQUIRED FIELD DO NOT ABBREVIATE

Agent Name: _____

Listing #: _____

BASIC LISTING INFORMATION

*Address, *Parcel Number, *Street Number, *Street Name, *Street Suffix, *City, *County, *Township, *List Price, *List Date, *Expiration Date, *Unit #, *Zip, *Corporate Limits of - OR - Unincorporated, Listing Office

GENERAL INFORMATION

*Directions (Maximum 100 characters), *Elementary School District, *Middle/Junior High District, *High School District, *Ownership, *Approx. Year Built, *Built before 1978, *Recent Rehab, Existing Basement/Foundation, Is Property Currently Leased?, Est. Occupancy Date, *Total # Units in Building, *Days for Board Approval, *Age, *Pets Allowed, *Waterfront, *Pet Information, Management

New/Proposed Construction Options

Exposure, *Other Information, A: Air Purifier/Humidifier, B: Appliance Package/Allowance, C: Basement/Lower Lvl Exterior Exit, D: Basement/Lower Lvl Finished, E: Basement/Lower Lvl Stubb in Bth, F: Central Air, G: Central Air Ready, H: Deck/Patio/Screened Parch, I: Electrical Allowance, J: Energy Efficient Package, K: Exterior Brick/Cedar, L: Fireplace, M: Basement, N: Garage, O: Hardwood/Ceramic Floors, P: Hot Tub/Pool, Q: Landscaping, R: Oak Trim/Oak Staircase, S: Roof Cedar/Shakes/Tile, T: Skylight(s), U: Upgrade Carpet/Pad/Vinyl, V: Upgrade Interior/Exterior Door(s), W: Vaulted/Cathedral Ceilings, X: Vinyl Clad Windows, Y: Whirlpool Tub, Z: Other, F: Short Sale, J: Tear-Down/Will Build to Suit, K: Adult Community, N: None, O: Assn Rental Restrictions Apply, P: Court Approval Required, Q: Foreclosure

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INTERIOR FEATURES

*Unit Floor Level Enter a numeric value for the level the entrance to the unit is on - for a townhouse or half-duplex enter "1"; or B-Basement, L-Lower or G-Garden

Approx. Sq Ft

*Total Number Rooms

*Bedrooms

*Total Full/Half Baths

*Master Bedroom Bath Y/N

*Basement Y/N

*Basement Bathrooms Y/N

of Fireplaces

Bath Amenities

- A: MBR - Full
- B: MBR - 1/2
- C: Shared Master Bath
- D: Whirlpool
- E: Separate Shower
- F: Handicap Shower
- G: Steam Shower
- H: Double Sink
- I: Bidet

***Basement**

- A: Full
- B: Partial
- C: Walkout
- D: Finished
- E: Partially Finished
- F: Unfinished
- G: Crawl
- H: Cellar
- I: English
- J: Sub-Basement
- K: Slab
- L: Exterior Access
- M: Other
- N: None

Fireplace Type

- A: Location-Family Rm
- B: Location-Living Rm
- C: Location-Master Bedrm
- D: Location-Basement
- E: Location Other
- F: See through/Multi Sided
- G: Wood Burning
- H: Wood Burning Stove
- I: Attached Fireplace Doors/Screen
- J: Electric
- K: Gas Logs
- L: Gas Starter
- M: Heatilator Type System
- N: Includes Accessories
- O: Portable/Ventless
- P: Decorative Only
- Q: Foundation Only

Unit Features

- A: Handicapped Access
- B: Handicapped Equipped
- C: Private Entrance
- D: End Unit
- E: Elevator
- F: Laundry/Hook Up in Unit
- G: Door Monitored By TV
- H: Storage
- I: Balcony
- J: Vaulted/Cathedral Ceilings
- K: Skylight(s)
- L: Hardwood Floors
- M: Storms/Screens
- N: Fenced Yard
- O: Deck
- P: Patio
- Q: Porch
- R: Greenhouse
- S: Sauna/Steam Room
- T: Grill-Outdoors
- U: Bar-Dry
- V: Bar-Wet
- W: Master Antenna
- X: Hot Tub
- Y: Flexicore

Window Treatments

Name	Size	*Level	Flooring	Y/N
Living Room	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Dining Room	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Kitchen	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Family Room	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Master Bedroom	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2nd Bedroom	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3rd Bedroom	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4th Bedroom	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Addl Rm 1 Name <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Addl Rm 2 Name <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Addl Rm 3 Name <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Addl Rm 4 Name <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Addl Rm 5 Name <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Level Choices:
 B-Basement; W-Walkout Basement; L-Lower; 1-Main Level; 2-2nd Level; 3-3rd Level; 4-4th Level; A-Attic; N-Not Applicable

Flooring Choices:
 C-Carpet; H-Hardwood; P-Parquet; V-Vinyl; T-Ceramic Tile; M-Marble; W-Wood Laminate; O-Other

"SEARCHABLE" Additional Room Name Choices:
 2KT 2nd Kitchen; ATR-Atrium; ATC-Attic; BAL-Balcony; BAR Bar; BON-Bonus; BRS 5th Bedroom; BR6-6th Bedroom; BR7-7th Bedroom; BR8-8th bedroom; BR9 9th Bedroom; B10-10th Bedroom; B11-11th Bedroom; B12-12th Bedroom; BRK-Breakfast Room; DEN-Den; DRK-Dark Room; DEC-Deck; EAS-Eating Area; ENP-Enclosed Porch; EXC-Exercise Room; FOY-Foyer; GAL-Gallery; GAM-Game Room; GRT-Great Room; LDY-Laundry; LIB-Library; LOF-Loft; MAI-Maid's Room; MED-Media Room; MUD-Mud Room; NUR-Nursery; OFF-Office; PAN-Pantry; PLY-Play Room; REC-Recreation Room; SCP-Screened Porch; SEW-Sewing Room; SIT-Sitting Room; STE-Suite; STY-Study; STG-Storage; SUN-Sunroom; TAN-Tandem Room; TER-Terrace; THR-Theatre Room; UTIL-Utility Room; WIC-Walk in Closet; WRK-Workroom; OTH-Other

Dining Room

- A: Separate
- B: Combined w/ Living Room
- C: Combined w/ Family Room
- D: L-Shaped

Kitchen Type

- A: Eating Area-Breakfast Bar
- B: Eating Area-Table Space
- C: Gallery
- D: Island
- E: Pantry-Butler
- F: Pantry-Closet
- G: Pantry-Walk-in

Appliances

- A: Oven-Double
- B: Oven/Range
- C: Microwave
- D: Dishwasher
- E: Dishwasher-Portable
- F: Refrigerator
- G: Refrigerator-Bar
- H: Freezer
- I: Washer
- J: Dryer
- K: Disposal
- L: Compactor-Trash
- M: Grill-Indoor
- N: Grill-Outdoor

Other Rooms

- A: 1st Floor Bedroom
- B: Darkroom
- C: Den/Office/Study
- D: Enclosed Balcony
- E: Exercise Room
- F: Family Room
- G: Gallery/Foyer
- H: Great Room
- I: In-Law Arrangement*
- J: Kitchen Second
- K: Library
- L: Loft
- M: Maid's Room
- N: Porch-Enclosed
- O: Porch-Screened
- P: Recreation
- Q: Sitting Room
- R: Sunroom/Florida Room
- T: Utility/Laundry-1st Floor
- U: Utility/Laundry-2nd Floor
- V: Workshop

* Check Local Ordinances

TAX/ASSESSMENTS

*Tax Year

*Taxes (\$)

Tax Exemptions H-Homeowner; S-Senior; O-Other; N-None

*Special Assessments &/or Special Service Area Y/N/U

*Monthly Assessment \$ 999-Not Fully Assessed; 0-None

*Master Association Fee Y/N

Coop Annual Tax Deduction

Tax Deduction Year Year-YYYY

*** Assessment Includes**

- A: Heat
- B: Air Conditioning
- C: Water
- D: Electric
- E: Gas
- F: Parking
- G: Tax
- H: Common Insurance
- I: Security
- J: Security System
- K: Doorman
- L: TV/Cable
- M: Club House
- N: Exercise Facilities
- O: Pool
- P: Exterior Maintenance
- Q: Lawn Care
- R: Scavenger
- S: Snow Removal
- T: Lake Rights
- U: Other
- V: None