*Character or field name selection limits are indicated on the form in parentheses*
*Required fields are denoted with an asterisk (*)*
*Do Not Abbreviate*

**Agent Name:** _____ **Listing #:** _____

## BASIC LISTING INFORMATION

***Area** ***Parcel Number** **Multiple PIN Numbers** Y/N

***Street Number** **Compass Point** ***Street Name**

**Note**: Where City=Chicago, Compass Point is required

***Street Suffix** **AVE**-Avenue; **BLVD**-Boulevard; **CIR**-Circle; **CT**-Court; **DR**-Drive; **HWY**-Highway; **LN**-Lane; **PKWY**-Parkway; **PL**-Place; **PLZ**-Plaza; **PT**-Point; **RD**-Road; **SQ**-Square; **ST**-Street; **TER**-Terrace; **TRL**-Trail; **WAY**-Way; **No Street Suffix**=Blank

**Post Directional** (Where applicable, add either N, E, S, or W for a post directional, i.e. 123 Adams Drive W) **Subdivision Lot Number**

***City** ***State** ***Zip** - zip4-optional

***County** **Illinois Counties**: Boone; Bureau; Carroll; Clinton; Cook; DeKalb; DuPage; Fulton; Grundy; Henry; Jo Daviess; Kane; Kankakee; Kendall; Lake; LaSalle; Lee; Livingston; Marshall; McHenry; Ogle; Putnam; Rock Island; Stephenson; Whiteside; Will; Winnebago **Indiana Counties**: Jasper; Lake; LaPorte; Newton; Porter **Wisconsin Counties**: Kenosha; Racine; Walworth **County Not Specified Here = Other**

***Township** ***Corporate Limits of -or- Unincorporated**

***List Price** ***List Date** / / ***Expiration Date** / /

**Rental Price** . **If Rental Price entered, *Rental Unit** **SF**-Sq. Ft. Annual; **AC**-Acres Annual; **MO**-Monthly; **AN**-Annual

***Listing Agent ID** ***Listing Office ID** **Co-Listing Agent ID**

*Check if Co-Lister can edit listing*

## GENERAL INFORMATION

***Directions** *(Maximum 164 characters)*

*Start from a major intersection/street - Use Compass Points (i.e. N, E, S, W) for directionals*

**Coordinates** *( Required where City=Chicago)* **North** **South** **East** **West**

**Subdivision**

### Schools Information

***Elementary District #** **Elementary School**

**2nd/Alternate Elementary School**

***Jr High/Middle District #** **Jr High/Middle School**

**2nd/Alternate Jr High/Middle School**

***High District #** **High School**

**2nd/Alternate High School**

**Other Public District #** **Other Public School**

***Ownership** **CD**-Condo; **FS**-Fee Simple; **HA**-Fee Simple w/H.O. Assn.

***Waterfront** Y/N

***General Information**

**A**: School Bus Service
**B**: Commuter Bus
**C**: Commuter Train
**D**: Interstate Access
**E**: Flood Zone
**F**: Flood Zone (Partial)
**N**: None

**REMARKS** *(Maximum 420 characters)*

## LAND/DEVELOPMENT INFORMATION

***Lot Dimensions** **Acreage** .

**Approx. Land Square Footage** ***Zoning Type** **Actual Zoning (i.e. R-2, B-2, etc.)**

**AGRIC**-Agriculture **PMD**-Planned Manufacturing District
**COMMR**-Commercial **PUD**-Planned Unit Development
**INDUS**-Industrial **SINGL**-Single Family
**MULTI**-Multi-Family **OTHER**-Other

***Front Footage** **Total Listed Lots Available** ***Farm** Y/N ***Building(s) on Land** Y/N

### *Lot Size

**A:** Less than .25 Acres
**B:** .25 - .49 Acres
**C:** .50 - .99 Acres
**D:** 1.0 - 1.99 Acres
**E1**: 2.0 - 2.99 Acres
**E2**: 3.0 - 3.99 Acres
**E3**: 4.0 - 4.00 Acres
***E:*** *2.0 - 4.99 Acres*
**F1**: 5.0 - 5.99 Acres
**F2**: 6.0 - 7.99 Acres
**F3**: 8.0 - 9.99 Acres
***F:*** *5.0 - 9.99 Acres*
**H**: 10.0-24.99 Acres
**I**: 25.0-99.99 Acres
**J**: 100+ Acres
**K:** Oversized Chicago Lot
**L:** Standard Chicago Lot

***(Maximum of 1 Selection)***
***(Fields in red are for Search purposes ONLY)***

### Farms Type

**A**: Cattle
**B**: Dairy
**C**: Grain
**D**: Hobby
**E**: Hog
**F**: Horse
**G**: Mixed
**H**: Nursery
**I**: Truck
**J**: Other

### Land Description

**A**: Beach
**B**: Common Grounds
**C**: Cleared
**D**: Dimensions to Center of Road
**E**: Flag Lot
**F**: Flood Plain
**G**: Floodway
**I**: Horses Allowed
**J**: Irregular
**K**: Landscaped Professionally
**M**: Level
**O**: Pasture
**P**: Pond/Lake
**Q**: Rolling Rural
**R**: Sloping
**S**: Stream
**T**: Terraced
**U**: Tillable
**W**: Wetland(s)
**X**: Wooded
**Y**: Walk-Out

### Lot Description

**B:** Chain of Lakes Frontage
**C:** Channel Front
**E:** Corner
**F:** Cul-De-Sac
**I:** Forest Preserve Adjacent
**J:** Golf Course Lot
**J1**: Nature Preserve Adjacent
**J2**: Wetlands Adjacent
**M:** Lake Front
**O:** Legal Non-Conforming
**P:** Paddock
**Q:** Park Adjacent
**S:** River Front
**V:** Water View

### Land Amenities

**A**: Children's Play Yard
**B**: Club House
**C**: Curbs & Gutters
**D**: Dock-Community
**E**: Fencing
**F**: Garbage Removal
**G**: Horse-Community Barn
**H**: Horse Riding Area
**I**: Horse Riding Trails
**J**: Landing Strip
**K**: Lawn Care
**L**: Lighting/Exterior
**M**: Park/Playground
**N**: Pond/Lake
**O**: Pool
**P**: Security Entrance
**Q**: Sidewalks
**R**: Snow Removal
**S**: Storage Tanks (Above Ground)
**T**: Storage Tanks (Below Ground)
**U**: Tennis Court(s)
**V**: Water Rights
**W**: Other

### Building Improvements

**A**: 2 or More Barns
**B**: Second House
**C**: Barn
**D**: Barn Cleaner
**E**: Buildings-No House
**F**: Box Stalls
**G**: Complete Set of Buildings
**H**: Corn Crib(s)
**I**: Garage(s)
**J**: Grain Dryer(s)
**K**: Greenhouse(s)
**L**: House
**M**: House & Out Buildings
**N**: House Trailer
**O**: Indoor Arena
**P**: Machine Shed(s)
**Q**: Metal Building(s)
**R**: Milking Parlor
**S**: Outdoor Arena
**T**: Paddock
**U**: Pen(s)
**V**: Pole Building(s)
**W**: Silo(s)
**X**: Stanchions
**Y**: Other
**Z**: No Existing Structure

### * Current Use

**A**: Agricultural/Land Only
**B**: Agricultural/With Buildings
**C**: Commercial
**D**: Conditional Use
**E**: Condominium
**F**: Estate
**G**: Industrial/Manufacturing
**H**: Legal Non-Conforming
**I**: Liquor License
**J**: Mobile Home
**K**: Non-Conforming
**L**: No Development Status
**M**: Office & Research
**N**: Planned Unit Development
**O**: Platted
**P**: Recreational
**Q**: Residential-Estate
**R**: Residential-Multi-Family
**S**: Residential-Single Family
**T**: Retail
**U**: Special Use
**V**: Zoning Change Required
**W**: Other

### Potential Use

**A**: Agricultural/Land Only
**B**: Agricultural/With Buildings
**C**: Commercial
**D**: Conditional Use
**E**: Condominium
**F**: Estate
**G**: Industrial/Manufacturing
**H**: Legal Non-Conforming
**I**: Liquor License
**J**: Mobile Home
**K**: Non-Conforming
**L**: No Development Status
**M**: Office & Research
**N**: Planned Unit Development
**O**: Platted
**P**: Recreational
**Q**: Residential-Estate
**R**: Residential-Multi Family
**S**: Residential-Single Family
**T**: Retail
**U**: Special Use
**V**: Zoning Change Required
**W**: Other

### Location

**A**: Central Business District
**B**: Channel Front
**C**: Commercial Industrial Park
**D**: Corner
**E**: Cul De Sac
**F**: Forest Preserve Adjacent
**G**: Golf Course Lot
**H**: Industrial Area
**I**: Industrial Park
**J**: Lake Front
**K**: Mixed Use Area
**L**: Office Park
**M**: Out Lot of Shopping Ctr
**N**: Park Adjacent
**O**: River Front
**P**: Shopping Mall
**Q**: Shopping Strip
**R**: Water Front
**S**: Water View

### Known Existing Liens

**A**: Air/Mineral Rights Excluded
**B**: First Mortgage
**C**: Mechanics Lien
**D**: None Known
**E**: Option to Lease
**F**: Option to Purchase
**G**: Recaptures Due
**H**: Right of First Refusal
**I**: Second Mortgage
**J**: Tax Lien
**K**: Third Mortgage
**L**: Other

### Seller Needs

**A:** Acquire Other Equity
**B:** Cash
**C:** Cash and Paper
**D:** Debt Relief
**E:** New Opportunity
**F:** Out of Management
**G:** Out of Partnership
**H:** Paper
**I:** Passive Investment
**J:** Tax Benefits
**K:** Tax Deferred Exchange
**L:** Other

### Seller Will

**A:** Add Cash
**B:** Add Existing Paper
**C:** Add Management
**D:** Add Other Equity
**E:** Create Paper
**F:** Guarantee Income
**G:** Joint Venture
**H:** Lease Back
**I:** Master Lease
**J:** Will Divide
**K:** Other

### Ownership Type

**A:** Corporation
**B:** General Partnership
**C:** In Acquisition
**D:** Individual
**E:** Land Trust
**F:** Leasehold
**G:** Limited Partnership
**H:** Sole Proprietor
**I:** Other

***Frontage/Access**

**A:** City Street
**B:** County Road
**C:** Easement
**D:** Frontage Road
**E:** Interstate
**F:** On Airstrip
**G:** Private Road
**H:** Public Road
**I:** Signal Intersection
**J:** State Road
**K:** Township Road
**L:** U.S. Highway
**M:** Other

***Road Surface**

**A:** Asphalt
**B:** Brick
**C:** Concrete
**D:** Dirt
**E:** Gravel
**F:** Tar & Gravel
**G:** Other
**H:** None

**Rail Availability**

**A:** Mainline
**B:** Potential
**C:** Siding
**D:** Spur
**E:** None

**Tenant Pays**

**A:** Air Conditioning
**B:** Common Area Maintenance
**C:** Electric
**D:** Farm Supplies
E: Heat
**F:** Janitorial
**G:** Operating Steps
**H:** Real Property Taxes
**I:** Property Insurance
**J:** Repairs & Maintenance
**K:** Roof
**L:** Scavenger
**M:** Structure
**N:** Tax Steps
**O:** Water/Sewer
**P:** Other

**Minimum Required Sq. Ft. by Covenant-1 Story** ____ **Minimum Required Sq. Ft. by Covenant-2 Story** ____

**Other Minimum Required Sq. Ft.** ___ Y/N

**For Commercial Use Only**

**Lease Type** ___ **N**-Net; **M**-Modified Gross; **G**-Gross **Loans** _____ **Equity** _____

## HOUSE FEATURES *(If Applicable)*

*House Features fields will only display if Building on Land=Y and Building Improvements=L (House*

**# Rooms** ___ **# Bedrooms (All Levels)** ___ **# Full Baths** ___ **# Half Baths** ___ **Master Bedroom Bath** ___ **A**: Full; **B**: Half; **C**: Shared; **N**: None

**Basement** ___ **A**-Full; **B**-Partial; **C**-Walkout; **D**-English; **N**-None **Basement Bathrooms** ___ Y/N **# Fireplaces** ___ **Parking Type** ___ **G**: Garage(s); **S**: Space(s); **N**: None

**Garage Type** ___ **A**: Attached; **B**: Detached; **N**-None **# Garage Spaces** ___.___ **# of Exterior Parking Spaces** ___

**Type of House**

**A**: 1 Story
**B**: 1.5 Story
**C**: 2 Stories
**D**: 3 Stories
**E**: 4+ Stories
**F**: Coach House
**G**: Earth
**H**: Hillside
**I**: Raised Ranch
**J**: Split Level
**K**: Split Level w/Sub
**L**: Other
**N**: Tear Down

**Style of House**

**A**: American 4-Sq.
**B**: Bi-Level
**C**: Brownstone
**D**: Bungalow
**E**: Cape Cod
**F**: Colonial
**G**: Contemporary
**H**: Cottage
**I**: English
**J**: Farmhouse
**K**: French Provincial
**L**: Georgian
**M**: Greystone
**N**: Log
**O**: Mediterranean/ Spanish
**P**: Prairie
**Q**: Quad Leve
**R**: Queen Anne
**S**: Ranch
**T**: Row House
**U**: Step Ranch
**V**: Traditional
**W**: Tri-Level
**X**: Tudor
**Y**: Victorian
**Z**: Other
**AA**: Mid Level

***(Maximum of 1 Selection)***

**Basement Description**

**A**: Finished
**B**: Partially Finished
**C**: Unfinished
**D**: Crawl
**E**: Cellar
**G**: Sub-Basement
**H**: Slab
**I**: Exterior Access
**J**: Other
**N**: None

**Construction**

**A**: Brick
**B**: Concrete
**C**: Concrete Block
**D**: Steel
**E**: Stone
**F**: Wood Frame
**G**: Other

**Exterior Building Type**

**A1**: Aluminum Siding
**A2**: Vinyl Siding
**A3**: Steel Siding
*A : Aluminum/Vinyl/ Steel Siding*
**B**: Brick
**C**: Cedar
**D**: Frame
**E**: Block
**F**: EIFS (e.g. Dryvit)
**G**: Glass
**H**: Log
**I**: Masonite
**J**: Shakes
**K**: Stucco
**L**: Stone
**M**: Marble/Granite
**N**: Concrete
**O**: Asbestos Siding
**P**: Limestone
**Q**: Slate
**R**: Other
**S**: Clad Trim

***(Maximum of 3 Selections)***
***(Fields in red are for Search purposes ONLY)***

## UTILITIES

**Air Conditioning**

**A**: Central Air
**B**: Partial
**C**: Space Pac
**D**: 1 Window/Wall Unit
**E**: 2 Window/Wall Units
**G**: 3+ Window/Wall Units
**H**: Zoned
**I**: None

**Heat/Fuel**

**A**: Gas
**B**: Electric
**C**: Oil
**D**: Propane
**E**: Solar
**F**: Forced Air
**G**: Hot Water/Steam
**H**: Baseboard
**I**: Radiant
**J**: Gravity Air
**K**: Heat Pump
**L**: Radiators
**M**: Space Heater(s)
**N**: 2+ Separate Heating Systems
**O**: Individual Controls
**P**: Zoned
**Q**: Other
**R**: None

***Utilities to Site**

**A**: Electric Nearby
**B**: Electric to Site
**C**: Gas Nearby
**D**: Gas to Site
**E**: Holding Tank(s)
**F**: Holding Tank Required
**G**: Sanitary Sewer Nearby
**H**: Sanitary Sewer to Site
**I**: Septic-Mechanical
**J**: Septic-Private
**K**: Septic System Required
**L**: Sewer-Storm Available
**M**: Water-Community
**N**: Water-Municipal
**O**: Water Nearby
**P**: Water-Private Company
**Q**: Water to Site
**R**: Well-Community
**S**: Well-Private
**T**: Well-Private Company
**U**: Well-Required
**V**: Well-Shared
**W**: None

## TAX/ASSESSMENTS

***Tax Year** ____ ***Taxes** _____ ($) **Tax Exemptions** ___ **H**-Homeowner; **S**-Senior; **O**-Other; **N**-None ***Special Assessments** ___ Y/N/U

***Special Service Area** ___ **Y**-Yes; **N**-No; **T**-Incl in Tax Bill ****If Special Service Area=Y, enter fee*** _____ ($)

## OFFICE/SALES INFORMATION

***Listing Type** ___ **E**-Exclusive Right to Sell; **X**-Exclusive Agency ***Agent Owned/Interest** ___ Y/N ***Holds Earnest Money** ___ Y/N

**Lock Box Type** ___ **A**-EasyShow; **B**-Sentrilock; **D**-Supra Blue iBox; **F**-Combination; **G**-Metal Push Button; **N**-None ***(Up to 2 selections maximum)***

***Showing Instructions** *(Maximum 100 characters)*